

**Government of Odisha**  
**General Administration Department**

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No.: GAD-AR-DRF-0181-2014(Pt-I) / 15005 /AR, Bhubaneswar, dated the **22 June 2015**

**NOTIFICATION**

In exercise of the powers conferred by Section 3 read with Sections 5 and 6 the Odisha Right to Public Services Act, 2012 (Odisha Act 8 of 2012) the State Government do hereby declare the services as given in column (1) of the Schedule given below to be provided to the eligible persons within the specified time limit as specified against each such services in column (2) thereof by the Designated Officers as in column (3) for the purposes of the said Act and also notify the Appellate and Revisional Authority respectively in columns (4) and (5) of the said Schedule for passing of orders if any under the provisions of the said Act whenever an application to preferred to them.

After Serial Number 14, the following Serial Numbers and the Departments along with necessary entries thereof for each such Department shall be added to the Notification of the Government of Odisha in the General Administration (Administrative Reforms) Department No. 30-GAD., dated the 1st January, 2013, No. 8826-GAD., dated the 30th March, 2013, No. 17566-GAD, dated 26.06.2013, No. 33483-GAD, dated 16.12.2014 and Notification for amendment of the Government of Odisha in the General Administration (Administrative Reforms) Department No. 8824-GAD., dated the 30th March, 2013 and No.25342-GAD,dated 6<sup>th</sup> September,2013, namely:—

Sl. No.	Name of Public Service	Given Time limit	Designated Officer	Appellate Authority	Revisional Authority
(1)	(2)	(3)	(4)	(5)	(6)
	Agreement	filing required document & after verification from financier			RTA.
141.	Issue of certified copy of Route permit	2 days	MVI/Addl. RTO / RTO	RTO/Sub-Collector	Collector- Cum-Chairman, RTA.
142.	Renewal of Registration Certificate (RC) of Non Transport Vehicles	7 days from Production of vehicle for inspection	MVI/Addl. RTO / RTO	RTO/Sub-Collector	Collector- Cum-Chairman, RTA.
143.	Addition of New Vehicle Class to an existing Driving License	5 days after passing the test	MVI/Addl. RTO / RTO	RTO/Sub-Collector	Collector- Cum-Chairman, RTA.
<b>18. LABOUR AND ESI DEPARTMENT</b>					
<b>LABOUR COMMISSIONER, ODISHA</b>					
144.	Registration under Odisha Shop and Commercial Establishment Act, 1956	15 days	District Labour Officer/ Assistant Labour Officer.	Assistant Labour Commissioner	Deputy Labour Commissioner
145.	Renewal of Registration under Odisha Shop and Commercial Establishment Act, 1956	15 days	District Labour Officer/ Assistant Labour Officer.	Assistant Labour Commissioner	Deputy Labour Commissioner
146.	The Motor Transport Workers Act, 1961 i) Registration ii) Renewal (annual)	15 days	Dist. Labour Officer	Asst. Labour Commissioner	Deputy Labour Commissioner
147.	The Beedi & Cigar Workers Act, 1966 i) License ii) Renewal (annual)	15 days	Dist. Labour Officer	Asst. Labour Commissioner	Deputy Labour Commissioner
148.	Contract Labour (R&A) Act, 1970 i) Registration (one time) ii) License iii) Renewal (annual)	15 days	Dist. Labour Officer	Asst. Labour Commissioner	Deputy Labour Commissioner
149.	Inter State Migrant Workmen Act, 1979 i) Registration (one time) ii) License	15 days	Dist. Labour Officer	Asst. Labour Commissioner	Deputy Labour Commissioner

Sl. No.	Name of Public Service	Given Time limit	Designated Officer	Appellate Authority	Revisional Authority
(1)	(2)	(3)	(4)	(5)	(6)
	iii) Renewal of License				
	150. Building & Other Construction Workers (RE&CS) Act, 1996 i) Registration of Establishment	15 days	Dist. Labour Officer	Asst. Labour Commissioner	Deputy Labour Commissioner
	151. Industrial Employment Standing Order Act, 1946	45 days	Deputy Labour Commissioner	Joint Labour Commissioner	Labour Commissioner

**DIRECTORATE OF FACTORIES & BOILERS (F & B), ODISHA**

	152. Approval of factory plans (Non hazardous factories)	30 days	Assistant Director, F&B	Joint Director, F&B	Director, F&B
	153. Approval of factory plans ( hazardous factories)	60 days	Assistant Director, F&B	Joint Director, F&B	Director, F&B
	154. Approval of factory plans (Major Accident harzard factory)	90 days	Assistant Director, F&B	Joint Director, F&B	Director, F&B
	155. Registration and licensing of Factories	30 days	Assistant Director, F&B	Joint Director, F&B	Director, F&B
	156. Renewal/ Amendment/ Transfer of Factory License	30 days	Section Officer	Joint Director, F&B	Director, F&B
	157. Issue of Duplicate License	30 days	Section Officer	Joint Director, F&B	Director, F&B
	158. Inspection of Boilers and issue of provisional order to operate	15 days	Zonal Assistant Director, F&B	Divisional Deputy Director, F&B	Director, F&B
	159. Approval of repair order of boilers	15 days	Section Officer	Joint Director, F&B	Director, F&B
	160. Approval of Drawings of Steam Pipeline	30 days	Assistant Director, F&B	Joint Director, F&B	Director, F&B
	161. Registration of Boilers	30 days	Assistant Director, F&B	Divisional Deputy Director, F&B	Director, F&B
	162. Endorsement of Certificates of Boiler Operation Engineers, Boiler Attendants and Welders issued by other states.	15 days	Section Officer	Secretary of Respective Board (Assistant Director, F&B/ Deputy Director, F&B)	Chairman (Director, F&B)
	163. Revalidation of Welders' certificates	15 days	Section Officer	Deputy Director, F&B	Director, F&B