

# STATE LABOUR INSTITUTE

*An Autonomous Body Sponsored by Govt. of Odisha*

Registered under the Societies Registration Act, 1860 No. KRD-6196-415 of 1994-95

Janpath, Kharvela Nagar, Near Gurudwar, Unit-III, Bhubaneswar – 751001

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No. 356 Date 10.12.2019

## Expression of Interest

Expression of Interest is invited from the Reputed Research Institutions / Universities / Individual Researchers / NGOs / Consultancy Organisations / Trade Unions with adequate experience / expertise in the field of labour & labour related research activities for undertaking case study & operational research on different aspects of following broad areas :

01. Migration of Labour
02. Child Labour
03. Unorganised Labour
04. Safety of the workers engaged in industrial activities and disaster management.
05. Evaluation of labour policies & suggested improvements from 1990 onwards.
06. Case studies on the following title.
  - (a) Socio-economic study of Labourers in Odisha
  - (b) Gender issue on Labourers (Nayagarh & Bolangir districts)
  - (c) Impact of welfare schemes for Labourers (Gajapati & Khordha districts)
  - (d) Unorganised workers of Odisha
  - (e) Socio-economic conditions of women labourers in Bhubaneswar, Cuttack, Berhampur & Sambalpur ULBs.
  - (f) Situation analysis of child labourers in Bhubaneswar, Cuttack, Berhampur & Sambalpur ULBs.

The Organizations / individuals researchers interested to undertake the above assignment / assignments are requested to visit the website "<http://labour.odisha.gov.in>" or "[labdirodisha.gov.in](http://labdirodisha.gov.in)" or "[sli.odisha.gov.in](http://sli.odisha.gov.in)" for the details about the terms of reference (ToR) along with the proposal format.

The envelop containing the proposal (both programme & financial bids) should be superscribed as PROPOSAL FOR "....."(name of the proposal). The complete proposal should be sent through Courier/Speed Post /Registered Post to the Director, State Labour Institute, Janpath, Kharvela Nagar, Unit-III, Near Gurudwara, Bhubaneswar-751001. The last date for receipt of the proposal in the prescribed format along with the required documents is 45<sup>th</sup> day from the date of the advertisement of Expression of Interest in the L&ESI Department / Labour Directorate / SLI Website. The undersigned reserves the right to extend the date and accept and reject any or all proposals without assigning any reason thereof.

*Asst*  
10/12/2019  
Director, SLI

**Sub-themes suggested under broad areas under Expression of Interest (EOI)**

Sl. No.	Broad Area	Sub-themes suggested under broad areas.
01	Migration of Labour	1. Social Security measures for unorganised migrant women workers. 2. Study on International Labour Migration Labourers and their security from Odisha since 2000.
02.	Child Labour	3. Economic & social security of child labourers in home based beedi industries in Odisha (Case Study). 4. Child Labour in hazardous industries with reference to Minimum Wages, Payment of Wages & Social Security etc. 5. Child Labour in Urban informal sector-case study of garages/ hotels /rag picking in BBSR, Cuttack / Nowrangpur & Bhawanipatna. 6. Evaluation of NCLP Schools in Odisha (comparative study in two coastal and western districts of Odisha in respect of “vocational training” and “rehabilitation of labour”).
03	Unorganised Labour	7. Evaluation of social security measures under B&OCW (RE & CS) Act, 1996 8. Evaluation of wage and social security administration (M.W., P.W. & SS) in unorganised sectors of Odisha (as per the suggestions of National Commission on Labour – II- 2002). 9. Empowerment & Organising the rural workers in Odisha. (OR) Organising the Rural Labour in Odisha for development of agrarian economy. 10. Evaluation of Wages and Social Security measures of Kenduleaf Workers in Angul and Dhenkanal districts. 11. Employment conditions of unorganised workers in urban & civic bodies of Odisha. 12. The working and pattern of remunerations of fishermen (self employed) persons in Odisha (Case study in Chilika Area). 13. Labour, Employment & Social Security issues of security guards in Odisha. 14. Wages & working conditions of handloom workers / weavers in Odisha. 15. Study on growth and development of organisations of knowledge workers in Odisha. 16. Conditions of employment (ER) of Salt Pan Workers in Odisha with special reference to Ganjam, Balasore districts.
04	Safety of workers engaged in Industrial activities and disaster management	17. Study on occupation safety in factories & health status of workers engaged in SILICOSIS prone industries. 18. Study on safety and health status of Industrial workers in coal based thermal plants. 19. Study on emergency preparedness in steel, chemical and hazardous factories.
05	Evaluation of labour policies and suggested improvements from 1990 onwards	<p><b><u>Evaluation of Labour Policies and their implementation</u></b></p> 20. Performance of Labour Law implementation : i. Implementation and Evaluation of Child Labour (P&R) Act, 1986. ii. Implementation and Evaluation of Inter-state Migrant Workmen Act, 1979. 21. Working of State Industrial Relation Machinery (SIRM) since 2000. 22. The evaluation of Contract Labour (Regulation & Abolition) Act, 1970 23. Evaluation of Multi Skill Development Centres in Odisha under ‘Skilling India’ Programme.

## Term of Reference (ToR) for the Research Projects

### Topics / areas of the study :

01. Migration of Labour
02. Child Labour
03. Unorganised Labour
04. Safety of the workers engaged in industrial activities and disaster management.
05. Evaluation of labour policies & suggested improvements from 1990 onwards.
06. Case studies on the following title.
  - (a) Socio-economic study of Labourers in Odisha
  - (b) Gender issue on Labourers (Nayagarh & Bolangir districts)
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  - (d) Unorganised workers of Odisha
  - (e) Socio-economic conditions of women labourers in Bhubaneswar, Cuttack, Berhampur & Sambalpur ULBs.
  - (f) Situation analysis of child labourers in Bhubaneswar, Cuttack, Berhampur & Sambalpur ULBs.

**Time Frame:** Maximum 12 months (or as will be finalized by the technical committee depending upon the scope of study)

### Selection Procedure :

- Organisations / Individuals have to submit a research proposal containing atleast 2,000 words at minimum and 5,000 words at maximum, a synopsis/ abstract of 500 words on the above topics / areas alongwith the application form (programme bid).
- Programme bid will be assessed by a technical committee after initial scrutiny about eligibility & documents submitted.
- Shortlisted organizations / individuals have to make a presentation (half an hour) before the technical committee as per their programme bid.
- Then, the financial bids of shortlisted organizations / individuals will be considered / evaluated by the Technical Committee.
- The finally selected organizations / individuals are to complete the entire activity as mentioned in the proposal submitted (maximum time limit of 12 months or as will be finalized by the technical committee) from the date of signing of the agreement / MOU for the assignment.

### Criteria for selection of organisation / individual :

The organizations/ individuals fulfilling the following criteria may apply for the programme bid.

- (a) Registration : (i) The organization should be registered under Societies Registration Act / Trust Act / Charitable Trust Act / Company Act / Trade Union Act / Ministry/ College/ Recognised Institute/ University.
  - (ii) Individual researcher has to submit a detailed C.V. of self. He/ She must have a good academic & research background.

- (b) Experience : Proven Research Experience for more than 5 years preferably in labour and labour related activities with adequate research publications.
- (c) Assets : (i) Infrastructure in form of land / building / assets/ fixed deposits amounting to Rs. 25 lakhs in favour of the organization as per the balance sheet as on 31.03.2019.  
(ii) Individual researcher has to submit a bank guarantee (20% of the cost of the study) if any study assigned to him.
- (d) State presence: (i) Organisations who are working in Odisha and have office at State Headquarters, Odisha will have an advantage.  
(ii) Individual researchers working and residing in Odisha will have an advantage.
- (e) : Application of blacklisted organization by Govt./ RMK. CAPART etc. will not be considered.

**Application Procedure :**

The interested organizations / individual Researchers / NGOs / Universities / Trade Unions may submit their application in the prescribed format with necessary documents to the Director, State Labour Institute, Janpath, Kharvela Nagar, Unit-III, Bhubaneswar.

**Documents to be submitted for organization\* :**

- (i) Copy of the Societies Registration Certificate.
- (ii) Audit Reports for last three years.
- (iii) Annual Reports of last three years.
- (iv) Proof of Infrastructure, land & building /equipment of minimum Rs.25 lakhs as per the last year balance sheet.
- (v) Documents regarding proof of study / research in related field.
- (vi) Human resource & research details (full time, part time staffs).
- (vii) Willingness to organize the study within the stipulated time frame.
- (viii) Any other documents in support of the research strength of the organization.

**Documents to be submitted for individual Researchers :**

- (i) C.V. of self.
- (ii) Documents regarding proof of study / research in related field.
- (iii) Human resource & research details (full time, part time staffs)
- (iv) Willingness to organize the study within the stipulated time frame & submission of bank guarantee.
- (v) Any other documents in support of the research strength.

**N.B. :-** The submission of registration certificate, audit & annual reports, proof of infrastructure, land & building / equipments etc. for the reputed Universities, established Govt. institutes etc. may be relaxed /waived out.

**APPLICATION FORMAT FOR RESEARCH STUDY**

01. Name of the Organisation / Institutions :  
University / Individual Researcher (C.V. to be enclosed)
02. Registered office address with phone, fax and email :  
(Not for Individual)
03. Contact person with Telephone No. :  
(Not for Individual)
04. State Office Address :  
(Not for Individual)
05. State Office : Own / Rented  
(Not for Individual)
06. Details of different research programmes :  
conducted by the Organisation / Individual  
Research (attach separate sheet).
07. (a) Date of Registration (attach copy) :  
(Not for Individual)
- (b) Act under which registered :  
(Not for Individual)
08. Bank details (account No., branch, :  
Branch address, IFS Code)
09. Financial Turnover :

Year	Source of Fund	Total Fund received	Expenditure in Rs.	Fixed Asset as per the balance sheet (Rs.)
2016-17				
2017-18				
2018-19				

( Attach audit reports & annual reports for last three years)

10. Research Study conducted with Govt. support :

Name of the study	Supported by	Study duration (from – to)	Research Field	Cost of the study	Remarks

11. Experience in other studies with Govt. support :

Name of the study	Supported by	Study duration (from – to)	Research Field	Cost of the study	Remarks

12. Experience in other studies with support of Non-Govt. agencies :

Name of the study	Supported by	Study duration (from – to)	Research Field	Cost of the study	Remarks

13. List of managing committee / executive committee :  
In case of organization / institution.

14. Staff position as on 31.03.2019 :

Staff categories	Full time (number) only	Part time (number) only
Trainers / Faculties		
Research Staffs		
Field Staffs		
Others		

15. Any other related information if any :

**Declaration**

I hereby certify that I have read the rules and regulation of the study for which I am applying for. The above facts are true to the best of my knowledge and belief.

**Signature of the Chief Functionary with seal / Individual Researcher**

**N.B.:- Incomplete applications / false submission will be rejected and each page of the documents should be signed by the chief functionary/ individual researcher.**

## FORMAT FOR PREPARING A RESEARCH PROPOSAL FOR A RESEARCH PROJECT

01. Discipline of the Project :
02. Title : The title of the project should be concise (with sub title, if any) reflecting the scope of investigation.
03. Aim of the Project : The broad Aim of the Project emphasizing the overall thrust of the proposed investigation should be clearly mentioned.
04. Statement of the Problem : The problem to be investigated should be clearly contextualized in the theoretical framework of the discipline.
05. Overview of the Literature : The problem identified should be logically linked to other studies on the theme in the literature delineating the need for the present investigation.
06. Conceptual Framework : The concepts to be used, their relevance and applicability to the study and their operationalisation should be indicated.
07. Research Questions or Hypothesis : The research questions to be answered / addressed need to be unequivocally stated.
08. Research Methodology :
  - (a) Coverage : The proposal should clearly indicate the universe of the study, sampling frame, sampling methods, sampling size, units of observation etc.
  - (b) Data Collection : The proposal should indicate sources of data, types of data, tools and techniques for collection of various categories of proposed data.
  - (c) Data Analysis : It should indicate the statistical techniques, if any, proposed to be used in data processing, specific packages for data analysis, content analysis, indices/scaling techniques proposed to be used etc.
09. Implications : The proposal should state whether this research would bring forth any implications for policy making either for the state of Odisha or region concerned or the country, any methodological innovations or contribute to theory building.
10. References : The proposal should include a 'List of References' mentioned in the text alongwith other important recent additions to the literature on the theme. The references should indicate the author, title, publisher and year of publication.
11. Duration of the Project : The duration of the project can be estimated depending upon the scope and size of the project but should not exceed one year. It should indicate the time needed for various tasks such as preparation of schedules, pilot study (if any), data collection, data analysis, report writing etc.
12. Personnel : It should indicate the number and category of personnel needed for various tasks, their qualifications and the man-months needed with adequate justification.
13. Budget: This should indicate the cost of personnel, travel (no. of days and places with justification), data processing, stationary and printing, books, journals, equipment, contingency and any other items.

The cost of the project is to be estimated in terms of total man-months and the facilities needed. Calculate it under the following headings :

- (i) Personnel Requirement in the format given below (the approved emoluments for project staff are given at the end.).

Position	No. of Persons	Emoluments	Duration	Amount required

- (ii) Travel :
- (iii) Data Processing :
- (iv) Stationary & Printing
- (v) Books, Journals, etc. (Expenditure not to exceed 5 percent of the total budget) :
- (vi) Contingency Expenses including Postage (Expenditure not to exceed 5 percent of the total budget) :
- (vii) Any other :
- (viii) Grand Total :

While preparing budget estimates for the research proposal, the Project Director should taken into account the time, funds as well as various steps involved in the conduct of research proposal. The rationale for the allocation of time and money for the various items of budget estimates must be furnished.