

GOVERNMENT OF ODISHA  
LABOUR AND ESI DEPARTMENT

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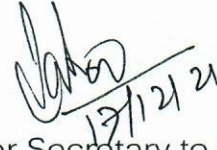
**CORRIGENDUM**

File No. IE/9-04/2018 - 10062 /LESI, Bhubaneswar, dated the - 17-12-21

Para-9: "The application form of tender containing General Bid Information & Terms and Conditions for Hiring of Vehicles etc. will be available in Government Website [www.odisha.gov.in](http://www.odisha.gov.in) from 14.12.2021 to 21.12.2021." in Labour & ESI Department Tender Call Notice No.9870 dated 13.12.2021 advertised on 14.12.2021 in website [www.labour.odisha.gov.in](http://www.labour.odisha.gov.in) may be read as follows:

" The application form of Tender containing General Bid Information & Terms and Conditions for Hiring of Vehicle for L & ESI Department i.e., Annexure-III is enclosed herewith and this will be available till 21.12.2021."

All other contents of the aforesaid Tender Call Notice shall remain unaltered.



Under Secretary to Government.

Memo No. 10063 /LESI, Bhubaneswar dtd. 17-12-21

Copy with copy of enclosure forwarded to the Nodal Officer, Web Portal, L & ESI Department with a request to up load the above Corrigendum in [www.labour.odisha.gov.in](http://www.labour.odisha.gov.in).



Under Secretary to Government.

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle : -
- 2) Type of Vehicle (AC/Non-AC): -
- 3) Year of Manufacture : -
- 4) Model : -
- 5) Date of registration:-
- 6) Name & complete address of the owner of vehicle : -
- 7) Fitness Certificate validity : -
- 8) Permit validity : -
- 9) Insurance validity : -
- 10) Name / Address of the Driver : -
- 11) D.L. No. & Validity of the D.L. of the Driver-
- 12) Proposed hire Charge of the vehicle per month excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tenderer/Quotationer)  
Mobile ..... Telephone.....

“ Certified that the information submitted above is true to the best of my knowledge and belief .”

**Seal & Signature of the  
Quotationer/Tenderer**

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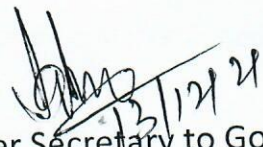
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TENDER CALL NOTICE

File No. IE/9-04/2018 9870/LESI, Bhubaneswar, dated the 13.12.21

Sealed Quotations/Tenders are invited from interested reputed Travel Agencies / Tour Operators or private individuals for providing 01(one) Swift Dzire /Zest/Tigor/Xcent or Etios vehicle which shall conform to the Terms and Conditions (Annexure-I) for official use in Labour & ESI Department on monthly rent basis.

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for applying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the D.D.O.-cum-Under Secretary to Government, Labour & ESI Department and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
6. The Vehicle must achieve the following fuel efficiency of 17 Kms per litre.
7. The details of the make and year of manufacture of the vehicle, registration No. mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Tender (Annexure-II).
8. The Quotation completed in all respect should reach the undersigned on or before 21.12.2021 by 3.30 PM and shall be opened on the same day at 4 PM.
9. The application form of tender containing General Bid Information & Terms and Conditions for Hiring of Vehicles etc. will be available in Government Website [www.odisha.gov.in](http://www.odisha.gov.in) from 14.12.2021 to 21.12.2021.

  
Under Secretary to Government.

## ANNEXURE-II

The following terms and conditions must be fulfilled by the successful Bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as:- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Permit, Proof of up to date tax payments etc. and DL of Driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per exiting Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle does not report regularly, the Authority will be at liberty to reject the Agreement and may engage vehicle from other source.
6. The vehicle shall report for duly for minimum of 25 days in month.
7. In case of the emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursement towards cost of diesel (as per actual) and lubricants (as per-Govt. norms) of selected bidder will be paid in every succeeding month as far as possible within fifteen days of the submission of bills by the service provided and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the clients shall give one month notice and terminate the Agreement.
11. In case the service provider intends to withdraw the services of his vehicle and termination the Agreement, it shall be mandatory him to grant one month notice before such withdrawal of service and termination of Agreement.
12. If the Bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.