

**BY E-MAIL**

**DIRECTORATE OF EMPLOYEES STATE INSURANCE SCHEME, ODISHA  
BHUBANESWAR**

**Plot No. A/122, Unit-8, Nayapalli, Bhubaneswar-751012,  
Ph. No: 0674-2392497 / Email ID: [directoresis@gmail.com](mailto:directoresis@gmail.com)**

**Letter No. 11587/DESI  
DEV-I-49/2022**

**dt. 26/09/2022**

To

The Head of State Portal Group,  
I.T Centre, Department of Information and Technology,  
Government of Odisha, Bhubaneswar.

Sub:

Request to upload the Tender Call Notice for hiring of accommodation for  
ESI Dispensary at Belpahar in the district of Jharsuguda.

Sir,

On the Subject cited above, I am to request you to take necessary steps to upload  
the Tender Call Notice as well as details relating to the notice on tender for hiring of  
accommodation for the proposed ESI Dispensary at Belpahar in the district of Jharsuguda in  
the Government website [www.odisha.gov.in](http://www.odisha.gov.in) on or before **29/09/2022**.

Our e-mail address: [directoresis@gmail.com](mailto:directoresis@gmail.com)

Encl: As above.


Yours faithfully,

  
26/9/2022  
DIRECTOR

Memo No. 11588/DESI

dt. 26/9/22

Copy along with copy of the above enclosures to the Additional Secretary to  
Government, Labour & ESI Department, Odisha, Bhubaneswar, for information and necessary  
action. It is requested to take necessary steps for uploading the Tender Call Notice and other  
details in the website of Labour & ESI Department i.e. [www.labour.odisha.gov.in](http://www.labour.odisha.gov.in) on or before  
**29/09/2022**.

  
26/9/2022  
DIRECTOR

**DIRECTORATE OF EMPLOYEES STATE INSURANCE SCHEME, ODISHA  
BHUBANESWAR**

Plot No. A/122, Unit-8, Nayapalli, Bhubaneswar-751012,  
Ph. No: 0674-2392497 / Email ID: [directoresis@gmail.com](mailto:directoresis@gmail.com)

No. 11592 /DESI  
DEV-I-49/2022

dt. 26/09/2022

**TENDER CALL NOTICE FOR ACCOMADATION**

**THE DIRECTORATE OF ESI SCHEME, GOVERNMENT OF ODISHA INVITES  
SEALED TENDER IN SINGLE BID SYSTEM FOR HIRING OF ACCOMODATION  
FOR THE PROPOSED ESI DISPENSARY AT BELPAHAR IN THE DISTRICT OF  
JHARSUGUDA ON MONTHLY RENT BASIS.**

Date of commencement of Tender	<b>29/09/2022</b>
Last date and time for submission of Tender	<b>18/10/2022 at 4.00 P.M</b>
Tender documents to be sent	THROUGH REGISTERED POST / SPEED POST ONLY. ADDRESSED TO THE INSURANCE MEDICAL OFFICER OF ESI DISPENSARY, BRAJARAJNAGAR.
Mode of submission of Tender	Registered post /Speed post only. (Submission through any other mode shall be treated as invalid & shall be rejected)
Date and time of opening of Tender	<b>21/10/2022 at 3.00 P.M</b>
Tender document fee	Rs. 500/- (Rupees Five hundred) only in shape of Bank Draft (Non-refundable) issued by any Nationalized Bank in favour of Insurance Medical Officer, ESI Dispensary, Brajaranagar payable at Brajarajnaragar.
Tender documents to be downloaded	<b>1. <a href="http://www.odisha.gov.in">www.odisha.gov.in</a> 2. <a href="http://www.labour.odisha.gov.in">www.labour.odisha.gov.in</a></b>
Tender documents to be superscribed as	TENDER FOR HIRING OF ACCOMMODATION FOR THE PROPOSED ESI DISPENSARY AT BELPAHAR.

**DETAILS OF REQUIREMENT OF ACCOMMODATION**

Location of the Accommodation required for the ESI Dispensary.	Proposed ESI Dispensary at Belpahar (Township area) in the district of Jharsuguda.
Required Area for Accommodation	Carpet Area of -2000 to 3000 Sq. Ft.
Tender Documents to be downloaded	1. <a href="http://www.odisha.gov.in">www.odisha.gov.in</a> 2. <a href="http://www.labour.odisha.gov.in">www.labour.odisha.gov.in</a> .
Tender to be Superscribed as	Tender for hiring of Accommodation for the proposed ESI Dispensary, Brajarajnaragar at Belpahar.
Tender Paper to be sent	Through Registered Post / Speed Post only, address to the IMO I/c., ESI Dispensary, Brajarajnaragar.

## ● **ESSENTIAL REQUIREMENT OF THE BUILDING FOR HIRE:-**

1. Independent / stand-alone building with boundary.
2. Sketch map of the Carpet area of 2000 Sq. ft. to 3000 Sq. ft.
3. Adequate parking space for ambulance / visitors /patients.
4. 24 hours water supply.
5. Ramp for physically challenged persons.
6. Medicine Storage facility.
7. Doctor's chamber / rest Room.
8. Consultation-cum-Examination room.
9. Space for injection and dressing.
10. Office room.
11. Power back-up facility.

## **TERMS & CONDITIONS:**

1. Free from encroachment / litigation.
  2. Statutory dues pertaining to the building / land shall be borne by the owner.
  3. Temporary modification /alteration like partition etc. to be made by the owner.
  4. Statutory approval, power connection, water connection sewerage /drain approval shall be obtained by the owner.
  5. Rent shall be paid on half yearly / yearly basis after deduction of taxes, GST etc.
  6. The right to terminate the lease prematurely or surrender of whole or part of the accommodation shall be by giving one month prior notice in writing by ESI Scheme.
  7. The building on being affected by natural calamities etc. the ESI Scheme shall in no way be responsible for the damage /cost of repair / reconstruction. It shall be the responsibility of the owner, wholly.
  8. Lease shall be for 03 (three) year and shall be renewable for further of period of 03 (three) years subject to mutually agreed upon with the terms and conditions.
  9. Either party shall give 03(three) months' notice for termination of agreement.
  10. Any dispute shall be governed within the local jurisdiction, only.
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**TENDER FORM**

**HIRING OF ACCOMMODATION FOR THE  
PROPOSED ESI DISPENSARY AT BELPAHAR**

FOLLOWING PARTICULARS TO BE FILLED-UP IN BLOCK LETTERS ONLY

1. Name of the rightful owner of the building :
2. Fathers /Spouse name :
3. Correspondence address of the owner :
4. Mobile No. /e-mail ID :
5. Aadhaar No. & PAN No. :
6. Complete address with brief description and location of the accommodation offered.
7. Details of accommodation offered for hiring in Sq. ft.
  - a) Total area of the Plot :
  - b) Open area :
  - c) Carpet area :
  - d) No. of rooms and dimensions thereof :
  - e) No. of toilets :
  - f) No. of halls and dimensions thereof. :
  - g) Others, if any specify. :
8. Distance (in Kms.) from the nearest :
  - a) Main Road :
  - b) Railway Station :
  - c) Bus Stand :
9. Facilities for parking of Ambulance / other vehicles:  
:

10. Electricity with 3-phase connection (attach-latest electricity bill paid receipt):

:

11. Documents to be submitted (photo copy):

a) Approved sketch and site plan :

b) Proof of ownership of the premises (Registered sale deed / Allotment letter/RoR.

:

c) Electricity and water bill :

d) A cancelled cheque :

e) Aadhaar card :

f) PAN card :

g) Tax clearance /NOC, if any :

h) Tender documents fee-Rs. 500/-(Rupees Five hundred) only in shape of Bank draft). :

12. Rent per month (inclusive of all taxes): Rs..... (Rupees.....) only (GST to be deducted).

13. Undertaking to be submitted separately as per ANNEXURE - 'B'.

SIGNATURE OF THE OWNER

Name:-

Date:-

Address:-

(All papers / documents attached are to be self-attested with date)

**UNDERTAKING**

I / We hereby solemnly declare and undertake that:

1. All the terms and conditions of the tender are acceptable to me /us. If any information furnished by me /us is found incorrect /false, the contract is liable to be cancelled without prejudice to any other legal action.
2. I / We also confirm that I / We understand that the Insurance Medical Officer of the ESI Dispensary reserves absolute rights to reject any bid or all bids without assigning any reason.
3. I / We also declared that there is no Government /Municipal restriction barring the letting out of the proposed building on rent and I am / We are the legal owner of the proposed building.
4. I / We have not been black listed in any Government Organization/ Institution.
5. The building has not been / has been mortgaged (strike out which is not applicable). If yes, furnish No Objection Certificate from the Financial Institution /Agency.

Place:

SIGNATURE OF THE OWNER

Date: