

GOVERNMENT OF ODISHA
LABOUR AND ESI DEPARTMENT

No. PT1-LESI-SS-SC-0001-2016-12384/L&ESI., Bhubaneswar, dated-19-12-23

From

Sri Niti Ranjan Sen, OAS (SAG)
Additional Secretary to Government.

To

✓ The Under Secretary to Government,
IMU Section, Labour & ESI Department

Sub: Request to upload the Revised Notice inviting proposal for hiring of accommodation for the twelve new ESI Dispensaries at different locations of Odisha.

Madam/Sir,

In inviting a reference to this Department letter No.10911 dated 05.12.2023 on the subject cited above, I am directed to send herewith a copy of Letter No.11001 dated 14.12.2023 of the Director, ESI Scheme, Odisha, Bhubaneswar and request you to take necessary steps for uploading the Revised Notice in the website of Labour & ESI Department i.e. www.labour.odisha.gov.in.

Yours faithfully

Additional Secretary to Government

ASO, IMU
20/12/2023

S.S.
19/12/23
Dy. No. 15775 /ESI

18 DEC 2023
BY E-MAIL

**DIRECTORATE OF EMPLOYEES STATE INSURANCE SCHEME,
ODISHA,
BHUBANESWAR.**

18 DEC 2023

Letter No: 11001 /DESI,
Dev-I-44/2023

Dt. 14 / 12 / 2023.

To

The Head of State Portal Group, I.T. Centre,
Department of Information and Technology,
Odisha, Bhubaneswar.

Sub: Request to upload the corrigendum inviting proposal for hiring of accommodation for the twelve new ESI Dispensaries at different locations of Odisha State.

Ref: This Directorate Letter No.10506/DESI dated.24.11.2023

Sir,

I am to request you to take necessary steps to upload the revised Notice with corrigendum for inviting proposals as well as details relating thereto for hiring of accommodation for twelve new ESI Dispensaries at different locations of Odisha in the Official / Government website www.esis.odisha.gov.in and www.labour.odisha.gov.in.

Further it is requested that this document may please be uploaded keeping intact the earlier uploaded documents for better appreciation and clarity of the prospective applicants.

The e-mail id of this Directorate is directoresis@gmail.com

Encl : As above

Yours faithfully,

Sud
DIRECTOR

Memo No. 11002 /DESI

Dated. 14 / 12 / 2023

Copy along with copy of above enclosures forwarded to the Deputy Secretary to Government, Labour and ESI Department, Odisha for information. It is requested that the Notice inviting proposal for hiring of accommodation and other related details may kindly be uploaded through the IT personnel in the website of the Department i.e. www.labour.odisha.gov.in.

Sud
DIRECTOR.

Ran.
19.12.2023

DIRECTORATE OF EMPLOYEES' STATE INSURANCE SCHEME, ODISHA,
BHUBANESWAR.

PLOT NO. A/122, UNIT-8, NAYAPALLI, BHUBANESWAR-751012.

Ph. No.0674-2392497/ E. mail: [id-directoresis@gmail.com](mailto:directoresis@gmail.com)

No. 10998/DESI, DEV-I-44/2023, Dated. 14 / 12 / 2023.

CORRIGENDUM

THE LAST DATE OF SUBMISSION OF PROPOSAL FOR PROVIDING ACCOMMODATION FOR FUNCTIONING OF NEW ESI DISPENSARIES IS RE-FIXED TO 20.12.2023 INSTEAD OF 31.12.2023 IN RESPECT OF THIS NOTIFICATION DATED- 24-11-2023 DUE TO SOME ADMINISTRATIVE EXIGENCIES AS PER SLIGHT MODIFIED PARTICULARS AS BELOW ACCORDINGLY, GIVEN THE FACT THAT THE INVITATION TO THIS PROPOSAL WILL STILL REMAIN OPEN EVEN AFTER THIS TENTATIVE DATE ON FIRST COME FIRST CONSIDERED BASIS UNTIL & UNLESS A SUITABLE OFFER IS RECEIVED FROM INTERESTED PARTY. THE APPLICATIONS ALREADY RECEIVED IN THIS DIRECTORATE SHALL ALSO REMAIN VALID FOR CONSIDERATION SUBJECT TO FULFILMENT OF THE TERMS & CONDITIOS MENTIONED BELOW AND NEED NOT APPLY AGAIN.

Date of commencement of Tender Process.	<u>Already started</u>
Date and Time for submission of Proposal Papers.	<p>(1) Interested house owners of the building shall submit their proposals as per enclosed formats in sealed covers through Registered Post / Speed Post/ e-mail (directoresis@gmail.com) or by hand, which should reach to the Directorate of E.S.I Scheme, Odisha, Bhubaneswar, at an early date on first come first serve basis latest by 20.12.2023.</p> <p>(2) However this Proposal invitation shall remain valid until a suitable accommodation is available. Interested house/ building owners may submit their proposals beyond the stipulated last date for considering the same for hiring subject to suitability/conformity with Govt. guidelines and requirement at that particular point of time.</p>
Mode of submission of Proposal Papers.	Speed post /Registered post/ email or by hand.

Date and time of opening of Proposal.	<u>21 / 12 / 2023 at 11.30 A.M.</u>
Proposal document fees	No fees necessary- the documents can be downloaded from portal. Rs.500/- (Rupees Five Hundred) only in shape of Bank Draft if any submitted with proposals already received shall be refunded/ returned by the DDO, Directorate of ESI Scheme, Odisha, Bhubaneswar.
Proposal documents to be downloaded from:	1. <u>www.esis.odisha.gov.in</u> , 2. <u>www.labour.odisha.gov.in</u>
Envelope to be super-scribed as.	PROPOSAL FOR HIRING OF ACCOMMODATION FOR ESI DISPENSARY..... (Name of the Dispensary).
Proposal documents to be submitted to.	THROUGH REGISTERED POST / SPEED POST / EMAIL/BY HAND ONLY ADDRESSED TO THE DIRECTORATE OF E.S.I SCHEME, ODISHA, PLOT NO. A/122, UNIT-8, NAYAPALLI, BHUBANESWAR-751012.

DETAILS OF REQUIREMENT OF ACCOMMODATION

LOCATIONS FOR WHICH ACCOMMODATION IS REQUIRED FOR THE NEW ESI DISPENSARIES.	01. Talcher (Handi Dhua Area), Dist.- Angul, 02. Jaleswar, Dist.- Balasore, 03. Nilgiri, Dist.- Balasore, 04. Soro, Dist- Balasore, 05. Dhamara, Dist.-Bhadrak, 06. Trisulia (Barang), Dist-Cuttack 7. Adaspur, Dist.- Cuttack, 08. Jagatsinghpur, Dist-Jagatsinghpur, 09. Joda, Dist.- Keonjhar 10. Nimapara, Dist.- Puri, 11. Bonai, Dist.- Sundargarh, 12. Koira, Dist.- Sundargarh.
REQUIRED AREA FOR ACCOMMODATION.	CARPET AREA OF - 2500 TO 3000 SQ. FT. Approximately

ANNEXURE-1

ESSENTIAL REQUIREMENTS OF THE BUILDING FOR HIRING:

- 1) Independent/stand-alone building with boundary.
- 2) Carpet area of 2500 to 3000 Sq. ft. approximately having 8 to 10 rooms and 3-4 Toilets.
- 3) Adequate waiting space for the visitors/patients and space for parking of ambulance.
- 4) 24 hours water supply.
- 5) Ramp for physically challenged persons.
- 6) Medicine Storage facility.
- 7) Doctor's chamber/rest Room.
- 8) Consultation-cum-Examination room.
- 9) Space for injection and dressing.
- 10) Office room.
- 11) Power back-up facility.

TERMS & CONDITIONS:

- 1) Free from encroachment/litigation.
- 2) Statutory dues pertaining to the building/land shall be borne by the owner.
- 3) Temporary modification/alteration like partition etc. to be made by the owner.
- 4) Statutory approvals, power connection, water connection, sewerage/drain approval shall be obtained by the owner of the building himself.
- 5) Rent / hire charges of the building shall be paid on monthly/yearly basis after deduction of statutory dues like income tax, GST etc.
- 6) The right to terminate the lease prematurely or surrender of whole or part of the accommodation shall be by giving one month prior notice in writing by ESI Scheme.
- 7) The building on being affected by natural calamities etc. the ESI Scheme shall in no way be responsible for the damage/cost of repair/reconstruction. It shall be the responsibility of the house owner, wholly.
- 8) Lease shall be for 03 (three) years and shall be renewable for further period of 3 years subject to mutually agreed upon with the terms and conditions.
- 9) Either party shall give 3 months' notice for termination of agreement.

- 10) Any dispute shall be governed within the local jurisdiction, only.
- 11) Legal ownership proof of Land/Building /along-with R.O.R. from the competent authority shall be submitted by the House Owner.
- 12) In no case, the House Rent for the accommodation shall not exceed the fair rent fixed by the local appropriate authority under the works/R.D. Department.

ANNEXURE- 2

PROPOSAL FORM

HIRING OF ACCOMMODATION FOR ESI DISPENSARY

AT _____

(FOLLOWING PARTICULARS TO BE FILLED-UP IN BLOCK LETTERS ONLY)

- 1) Name of the applicant. :
- 2) Name of the rightful owner of the land /plot
over which building is standing. :
- 3) Father's/Spouse name of the applicant. :
- 4) Relation of the applicant with the owner of the land. :
(If applicable)
- 5) Corresponding address of the applicant. :
- 6) Mobile No./e-Mail id :
- 7) Aadhar No. & PAN No. :
- 8) Complete address with brief description and location of the accommodation offered for hire.
- 9) Details of accommodation offered for hiring in Sq. ft.
 - (i) Total area of the land / plot.-(In decimal and Sq. ft.)
 - (a) Vill. /Tahasil, (b) Khata No....., (c) Plot No.....
 - (d) Area....., (e) Name of the Recorded Tenant.....
 - (ii) Open area (In S CNNq. ft.).....
 - (a) Built up area (In Sq. ft.).....
 - (b) No. of rooms and dimensions thereof.....
 - (c) Compound wall available or not.....
 - (d) No. of toilets.....
 - (e) No. of halls and dimensions thereof.....
 - (f) Others, (if any), specify.....
- (10) Distance (In Kms.) from the nearest:

- a) Main road.....
 - b) Railway station.....
 - c) Bus stand.....
- (11) Facilities for parking of Ambulance/other vehicles: -
(Details of open area available inside the boundary).
- (12) Electricity with preferably 3-Phase connection (attach-latest electricity bill paid receipt)
- (13) Documents to be submitted:
- a) Approved sketch and site plan.-
 - b) Proof of ownership of the premises (copy of RoR).
 - c) Electricity and water bill (Xerox copy).
 - d) A cancelled cheque.
 - e) Aadhar (Xerox copy).
 - f) PAN (Xerox copy)
 - g) Tax clearance/NOC, (if any) (Xerox copy).
 - h) Tender document fee of Rs.500/- (Rupees Five Hundred)only in shape of Bank draft.
 - i) Two colour photographs of the building (both inside & outside view).
- (14) Rent per month (inclusive of all taxes): Rs.....(Rupees) only (GST to be deducted).
- (15) Undertaking to be submitted separately as per ANNEXURE-3

FULL SIGNATURE OF THE APPLICANT.

NAME-

DATE-

ADDRESS-

(All papers/documents attached are to be self-attested with date)

ANNEXURE-3

UNDERTAKING

I/We do hereby solemnly declare and undertake that:

- 1) All the terms and conditions of the Invitation for Expression of Interest/Proposal are acceptable to me/us. If any information furnished by me/us is found incorrect/false, the contract is liable to be cancelled without prejudice to any other legal action.
- 2) I/We also confirm that I/We understand that the Director, ESI Scheme, Odisha, reserves absolute rights to reject any proposal or all the proposals without assigning any reason.
- 3) I/We also declare that there is no government/municipal/court restriction barring to let out the proposed building on rent and I am / we are the legal owner(s) of the proposed building & land.
- 4) I/We have not been black-listed in any Government organisation/Institution.
- 5) The building has not been/has been mortgaged (strike out which is not applicable).
If mortgaged, furnish No Objection Certificate from the Financial Institution/Agency.

PLACE:

DATE:

SIGNATURE OF THE APPLICANT