

*Invitation for Expression of Interest for
Empanelment of Academic Institution
and Hotel for logistic support including
accommodation for conducting Residential
Training of official of 3tier PRIs*

**STATE INSTITUTE FOR RURAL DEVELOPMENT& PANCHAYATI RAJ
Panchayati Raj & Drinking Water Department
Government of Odisha
Unit -VIII, Gopabandhu Nagar, Bhubaneswar-751012**

<https://panchayat.odisha.gov.in/> <https://pmssird.odisha.gov.in>
e-mail: sirdorissa@gmail.com

Schedule of Eoi

SL No.	Items	Date & Time
1	Availability of Empanelment Document in the website	04.02.2026
2	Last date for receiving pre-Empanelment queries through e-mail:	09.02.2026
3	Pre Empanelment meeting	10.02.2026
4	Issue of Corrigendum (if required)	12.02.2026
5	Last date and time for the submission of Empanelment	24.02.2026
6	Opening of Technical Empanelment s	25.02.2026
7	Opening of Financial Empanelment s	To be Informed

SNAPSHOT OF THE EoI

This snapshot comprises important factual data on the Expression of Interest (EoI) for quick reference for the Applicant Organisations.

Name of the Assignment(s)	Invitation for Expression of Interest for Empanelment of Academic Institutions and Hotels for logistic support, including accommodation for conducting Residential Training of official of 3-tier PRIs
Name of the Authority	State Institute for Rural Development & Panchayati Raj, Bhubaneswar
Eligible Entities	The eligibility criteria is given in Section-3 of this EoI
Authorised signatory of the Applicant Organization	Authorised Representative / Signatory (supported by Authorisation letter by the competent authority)
Selection Process for Empanelment	Selection process will be followed as detailed in Section-6.
Proposal Validity Period	90 Days from the date of closing of the EoI.
Method of Submission of Proposal	Speed Post / Courier Services.
Last date for submission of proposal	On or before 24.02.2026 (till 05:30 PM)
Source of downloading EoI	https://panchayat.odisha.gov.in/ https://pmsird.odisha.gov.in
Address for correspondence.	The Director, State Institute for Rural Development & Panchayati Raj (SIRD&PR), Panchayati Raj & Drinking Water Department Unit-VIII, Gopabandhu Nagar Bhubaneswar - 751012.

1. **ABOUT SIRD&PR**

The State Institute for Rural Development and Panchayati Raj (SIRD &PR), Bhubaneswar is an apex institute under the aegis of Panchayati Raj & Drinking Water Department, Government of Odisha.

2. **SCOPE OF WORK**

SIRD&PR will invite expression of interest for Empanelment of Hotels, Resorts, Academic Institutions for providing logistic support, accommodation (rooms with AC, Wi-Fi), and transportation (buses, cabs, per km/hour/day basis rates), for participants / Resource persons/guests and conduct of training for the year 2025-26 & 2026-27 under approved Capacity Building & Training activities of RGSA scheme. The Hotels / Resorts/ Academic Institutions within a radius of 20 kms SIRD&PR campus, Bhubaneswar can participate in the empanelment process. Initially, the empanelment will be valid for 2 years and extendable for another one year; on the basis of their performance subject to the satisfaction of the Director, SIRD&PR. Multiple vendors may be selected based subject to the requirements as per the discretion of SIRD&PR.

3. **ELIGIBILITY CRITERIA**

- A. Reputed Academic Institution with the capacity to accommodate 60-70 participants in twin-sharing basis rooms and adjacent dining hall facility and canteen within the campus
- B. Hotel with accommodation capacity of 60 participants on twin sharing basis rooms and separate banquet hall for dinner and breakfast.

Vendors must meet these to qualify:

- Minimum 30-40 rooms on twin sharing basis with 24-hour tariff including complimentary breakfast.
- Star rating or equivalent (3 stars) for hotel, valid GST registration, and experience with institutes.
- Transportation: Fleet of AC vehicles (Innova, Tempo Traveller, Swift Desire with drivers).
- Provide photos, past client list (educational institutes), and no blacklisting.
- Committee inspection is mandatory.

The Applicant for Empanelment should meet the following criteria for evaluation of Empanelment -

SL No.	Basic Requirement	Specific Requirements
1	Legal Entity	<p>The Applicant for Empanelment should be either:</p> <p>A. For Hotel/Resort A company registered under Indian Companies Act,1956/2013</p> <p align="center">OR</p> <p>A partnership firm registered under Indian Partnership Act, 1932.LLP (Limited Liability Partnership)</p> <p align="center">OR</p> <p>A Proprietorship firm duly registered either under the suitable act.</p> <p align="center">OR</p> <p>Any other Act of State/ Union as applicable for dealing in the subject matter.</p> <p>B. For Academic Institution: Register under Societies Recognition Act, 1860/Charitable Trust Deed</p> <p align="center">OR</p> <p>A company registered under Indian Companies Act,1956/2013</p> <p align="center">OR</p> <p>Any other Act of State/ Union as applicable for dealing in the subject matter.</p>
2	Certification	<p>For Hotel: Should have certification from Hotel Restaurant Approval Classification Committee (HRACC) or Ministry of Tourism, Govt. of India</p> <p>2.Certiacte of affiliation or any approved by authority to run the Academic</p>
3	Accommodation	Well-maintained Hotel/Hostel/Resort with accommodation capacity of 60 participants
4	Trade License from BMC	Should have Trade License for hotel from Bhubaneswar Municipal Corporation/Concerned NAC
5	Registration with Fire Department for Fire Safety Certificate.	Should have Fire Safety Certificate from Fire Department.
6	Tax registration	<p>The Applicant for Empanelment should be registered under GST & Income Tax, where the business is located</p> <p>I. GST Registration 2. Income Tax/PAN number 3. 10A, 12 A & 80G under Trust and society act</p>
7	Number of rooms available in the Hotel.	The Applicant for Empanelment should have availability of minimum 30 (Thirty) rooms or 60 person capacity in sharing basis both Male & Female separately.

C. Other mandatory requirements to meet the eligibility criteria:

The Applicant for Empanelment should also provide an undertaking as per the format enclosed that it will comply with all the applicable/prevaling statutory provisions, laws, Acts of Government during the period of assignment and contract.

D. Receipt and opening of the proposals

1. As detailed in the table given as above the proposal/ Empanelment will be opened in presence of Applicant for Empanelment and their authorized representative.
2. SIRD&PR reserves the right to postpone or extend the date of receipt/opening of empanelment or to withdraw the empanelment notice, without assigning any reason thereof. in such a case, the empanelment shall not be entitled to any form of compensation from the SIRD&PR, Bhubaneswar.

4. PROCESS OF EMPANELMENT

a. Form

The Empanelment form can be downloaded from website of (<https://panchayat.odisha.gov.in> <https://pmssird.odisha.gov.in>). The Applicant for Empanelment has to provide an undertaking that no content of the Form has been altered/ modified and the same has been downloaded from the website.

b. Cost of Empanelment ding:

Proposal document cost of Rs.1000/- (One Thousand only)–(nonrefundable) in the shape of Demand Draft/ Pay Order from any nationalized/commercial bank located in India, drawn in favour of “The Director, SIRD&PR, Odisha” payable at Bhubaneswar.

c. Process of Submission of Empanelment:

- The Applicant for empanelment are required to submit the complete empanelment documents only after satisfying each and every condition laid down in the empanelment documents.
- Incomplete, conditional empanelment or the empanelment not accepting the terms and conditions will be rejected.
- All rates shall be written both in figures and in words. In case of discrepancy between the words and the figures, the rates indicated in words shall prevail.
- The Applicant for Empanelment shall honor all aspects of fair-trade practices in all their dealings with SIRD&PR.
- The Applicant for Empanelment will indemnify SIRD&PR of all legal obligations to its employees deputed to work on SIRD&PR during the workshop.
- Applicant for Empanelment is required to submit the proposal through speed post/courier services only. The other mode of submission of empanelment would not be accepted.
- No further discussion/ interface will be entertained to the Applicant for Empanelment whose empanelment has been disqualified.
- The technical specification & scope of work and special terms and conditions of the contract as mentioned in this document should be read carefully before submission of proposal.
- The technical empanelment (**Annexure-II**) and financial empanelment (**Annexure-IV**) should be in two separate closed and sealed envelopes. Each envelope should be superscripted as “technical empanelment” and “financial empanelment”. The empanelment offer should be in a closed and sealed envelope containing both the above envelopes and super-scribed as "EoI for empanelment of hotels for providing accommodation of delegates for national workshop”.

TECHNICAL EMPANELMENT (should contain the documents listed below):

- Technical Empanelment Format as per Annexure-II.

- Undertaking Authorization Letter by Applicant for Empanelment as per Annexure-V.
- Undertaking by Applicant for Empanelment as per Annexure-VI.
- Since the tender document itself gets converted into contract, it is necessary for the authorized Signatory to sign in each and every page of the tender document with seal and submit the same.
- The Empanelment offer should be sent to:-
**The Director,
SIRD&PR,
Gopabandhu Nagar,
Unit-VIII, Bhubaneswar
Pin – 751012. Odisha.**
- No Applicant for Empanelment should have been blacklisted/debarred from participating or executing contract with any of Govt. or PSU or Public Agency or Institution. An undertaking in this regard should be submitted.
- No deviations from these terms and conditions will be accepted.
- **Miscellaneous:** Any other terms & condition, mutually agreed upon by both parties.
- **SIRD& PR reserves the right to accept or reject in partial or full, any or all the Empanelment without assigning any reason thereof.**

5. PERIOD OF VALIDITY

Empanelment shall remain valid for 90 days from the date of Empanelment opening prescribed by SIRD& PR. The Director, SIRD& PR shall reject Empanelment as non-responsive if the Empanelment is found to be valid for a shorter period.

A. Rejection of Empanelment

The Empanelment is liable to be rejected due to any one of the following reasons:

- If it is received after the expiry of the due date and time.
- If it is not received in sealed condition.
- If the Empanelment is conditional.
- If it is not in conformity with the instructions mentioned herein.
- If it is not properly signed by the Applicant for Empanelment as required.
- If it is incomplete, including non-furnishing of the requisite documents.

B. Evaluation Process

The committee constituted for the purpose will evaluate and finalise of the Empanelment process. During evaluation of proposals, SIRD&PR, may, at its discretion, ask the Applicant for Empanelment for clarification on their applications.

Below will be the broad steps of complete evaluation process from scrutiny of eligibility criteria to work allocation.

- Opening of Technical Empanelment will be done in presence of Applicant for Empanelment / Authorised representatives.
- Scrutiny of the document as per the eligibility criteria.
- Publication of Technically Qualified Applicant for Empanelment.
- Technically qualified Applicants for Empanelment will make Power Point Presentation (PPT), before the evaluation committee. The PPT should contain all the services and complements to be provided, along with the room accommodation etc with geo tagged photographs

- Academic Institution/Hotel /Resort Visit for verification to oversee the feasibility of infrastructure and hospitality services for conducting training programme
- Shortlist of Applicants for Empanelment qualified for financial Empanelment.
- Opening of Financial Empanelment will be done in the presence of the Applicants.
- Financial evaluation will be made separately based on the price quoted.
- The Applicant for Empanelment will be empanelled as per the cost effective, suitable location, and best service facility to SIRD&PR with lowest quoted price, separately for Single Occupancy and on Twin Sharing Basis (with two separate beds) along with breakfast, diner, and pickup and drop facility of the participants & Resources Persons and Field visit of participants during the training if required.
- The Applicant for Empanelment must has to provide suitable accommodation for minimum 60 participants, Food (breakfast, Dinner and tea snacks) and proper dining hall arrangement
- Hotel/Resort/Academic institutes having conference hall along with teaching aid likely TV/Projector/Digital panel key board and other relevant items w.r.t training will be given priority
- Reservation of rooms shall be made subject to suitability and the requirement as per the actual participants with prior notice by SIRD&PR.

C. **General Terms and Conditions**

- The empanelled agencies shall be awarded work orders on time-to-time basis as per the requirement.
- Communication between SIRD&PR and empanelled agencies will be made through official email/letter, vis-à-vis work order.
- Cancellation of programme if required must be one (1) day before the date of reservation. In such cases charges if any claimed by the empanelled agency shall not be taken into account.
- Cancellation of Food (Breakfast & Dinner) if required will be intimated before 12 Hours. In such cases charges if any claimed by the empanelled agency shall not be taken into account.
- The expenditure will be incurred by the empanelled agency and reimbursed from SIRD&PR as per the agreed approved budget of SIRD&PR w.r.t as per the actual participants attended during the training programme.
- The expenditure charges of the training programmed should be within the approved budget of SIRD&PR. The SIRD&PR will not be responsible for any excess charges.

D. **Legal**

- Legal disputes if any arises in this context shall be settled within the jurisdiction of Bhubaneswar.
- The empaneled agency shall also be liable for depositing all taxes, levies, cess etc. on account of service rendered by it to SIRD&PR to concerned tax collection authorities from time to time as per the extant rules and regulations on the matter.
- The empaneled agency shall maintain all statutory registers under the applicable law. The Applicant for Empanelment shall produce the same on demand to the concerned authority of SIRD&PR or any other authority under law.
- The Tax Deduction at Source (T.D.S.) shall be deducted as per the provisions of Income Tax Department, as amended from time to time and a certificate to this effect shall be provided by the SIRD&PR to the empaneled agency.
- In case, the empaneled agency fails to comply with any statutory/ taxation liability under appropriate law and as a result the SIRD&PR is put to any loss/ obligation, monetary or otherwise, SIRD&PR will be entitled to get itself reimbursed out of the outstanding bills.

- **Arbitration:** Any dispute amounts out of or in connection with this agreement shall be determined by arbitration in accordance with the Arbitration and Conciliation Act. located at Bhubaneswar.

ANNEXURE-I

REQUIREMENTS&SCOPEOFWORK

SIRD&PR requests Empanelment s from Hotels/Resorts/Academic Institutions located at Bhubaneswar Area or around 0.5-20 kms of SIRD&PR, Bhubaneswar

Scope of work is as under

- 1. Logistics arrangement of Programme include the following.**
 - a) Single/Double sharing accommodation for 50-100 participants separate for both male and Female with attached toilet, geyser and minimum toiletries, study table, cup, glass, kettle etc.
 - b) Banquet/dining hall and canteen to provide Food (Breakfast, Dinner, tea/coffee & Water)
 - c) Food menu will be as prescribed by SIRD&PR
 - d) Wi-Fi facility(free)
 - e) Transport facility for pick-up and dropping to participants from the hotel/Resort to SIRD&PR/any other training venue within Bhubaneswar city during training programme
 - f) Transport facility for pick-up and dropping off to the participants from the rail station /Airport/Bus stand
 - g) Complimentary Services like Newspaper, Yoga, Wellness activities, indoor sport entertainment activities
 - h) Photography and videography (optional).
 - i) Conference Hall with sitting capacity of 50-1000 participants as per actual requirements.
 - j) Vehicle for field visit as per the requirement (optional).
- 2.** The number of rooms may decrease/increase at the time of actual participants during the training programme. In case of increase/ decrease of participants or occupancy of rooms & food & beverages, the hotel/ Resort/Academic Institutions will charge the actual expenditure as per the actual participant's attendance during the training programme.
- 3.** SIRD&PR may conduct Residential Training programmes for the officials/representatives of 3-tiers PRIs in empanelled hotels/Academic institutions.
- 4.** There may be field visit (may be outside) in between the mentioned dates and the Participants may be out of Bhubaneswar for one day/night. The hotel will arrange to safeguard the luggage if the participants want to leave luggage at the hotel.
- 5.** Rates for all items should be inclusive of all taxes, duties and service charges as per the budget of SIRD&PR.
- 6.** The budget of logistic support during the Residential programme is enclosed at Annexure
- 7.** There must be no hidden charges, SIRD&PR will pay only the charges for items included in the Empanelment document.
- 8.** A nodal officer from the hotel/Resort/Academic Institution must be deputed for coordination purpose.
- 9.** The person must be senior officer who can coordinate with the SIRD&PR team and offer his/her assistance when required by the SIRD&PR team throughout the program, from the beginning to after completion of the training programme.
- 10.** In case of unsatisfactory feedback and other administrative reasons, if the period of stay at the hotels/Academic Institutions and consumption of expenditure is terminated before completion of the program, payment will be released to the hotel/Institution on a pro-rata basis for the actual period of stay and actual expenditure incurred of the participants with in the approved budgetary provision of SIRD&PR.

TECHNICAL EMPANELMENT FORMAT**Name of Hotel/ Academic Institution with Address:** _____**Please provide following information about the organization****(Attach separate sheet if required) :-**

S.No.	Information Particulars	Response
1	Copy of valid Registration Certificates (as applicable) Copy of Certificates of incorporation Partnership deed Copy of LLP Agreement (Pre-qualification criteria-I) Copy of the Registration certificate, Trust Deed, Society Act Reg. Affiliation of board or any other valid certificate for Academic institution as per UGC /govt norm	
2	Certification of establishment of Hotel/Institution (Pre-qualification criteria)	Copy of certification from HRACC, Ministry of Tourism, Govt. of India (For Hotel) Valid Affiliation certificate of the board from authority and from State /Central Ministry
3	Trade License from BMC/BBSR Police (Pre-qualification criteria)	Copy of Trade License from Municipal Corporation of Bhubaneswar or any other competent authority (For Hotel)
4	Fire License from Fire Department (Pre-qualification criteria)	Copy of Fire License from Fire Department
5	Tax registration (Pre-qualification criteria 5)	Copy of 1. GST Registration (for hotel). 2. Income Tax/PAN number (Academic Institution)
6	Number of rooms Available (At least 25-30 rooms) (Pre-qualification criteria)	

DECLARATION CERTIFICATE

We confirm that, all the details mentioned above are true and correct and if SIRD&PR observes any misrepresentation of facts on any matter at any stage of evaluation, SIRD&PR has the right to reject the proposal and disqualify us from the process.

We hereby acknowledge and unconditionally accept that SIRD&PR can at its absolute discretion apply whatever criteria it deems appropriate, not just limiting to those criteria set out in the tender document, in short listing of vendors.

We also acknowledge the information that this Empanelment is valid for a period of 90 days, for the short- listing purpose, from the date of expiry of the last date for submission of Empanelment.

SIGNATURE OF VENDOR WITH SEAL

NAME OF THE AUTHORISED SIGNATORY

FINANCIALEMPANELMENT FORMAT

Tentative requirement is as given in the requirement and scope of work

SL No	Item	Logistic Support of Residential Training Programme (Hospitality Inclusion)	Rate per participant/per room night (INR) (Inclusive of all taxes, duties and service charges)	Cost for days (Amount in Rs.)
			Twin sharing basis (Per Room cost)	
1	Accommodation & Training hall arrangement ***Standard check-in/check-out time as per the hotel's policy	Accommodation: <ul style="list-style-type: none"> • Twin sharing well-furnished Room for 50-100 participants with attach wash room. • Separate bed for individual participant. • Size of Room • AC room with proper ventilation and lighting facility • Maintenance of hygiene on daily basis & proper cleaning services. • Provision of geyser, study table, wardrobe, kettle, cup plate, glass, minimum toiletries • Training Hall • Arrangement: 50-1000 Participants sitting capacity of participants. • Proper sitting facility of participants in Round table or desk class room format • TV/Projector 		

		<ul style="list-style-type: none"> • Digital panel key board or White board • AC and well-ventilated room • Sound & Mike system • Cordless Mike/pocket collar mike. • Computer/laptop • Projector • Podium of dais table for guest speaker 		
2	Food cost	Breakfast, Dinner , Tea/Coffee Snacks and water (As per food Menu of SIRD&PR)		
3	Field Visit	Transportation cost for 50-60 participant deluxe category vehicle		
4	Group photography	Group Photography and Session wise Training hall Photo/video		
5	TA to Resource Persons or Pick & Drop facilities to RP	Pic & Drop facilities to Resource Person within the city during training session		
6	Contingency	Banner, Standee, Projector, printing, Xerox, Marker & Drawing sheet, Mike battery, etc. (As per Actual)		
7	Total(In Words)			

NB:

1. Available of Rooms.
2. Detail of infrastructure available as per above table

By participating Hotel/Academic Institution

****Single/Twin-sharing basis rooms must have two separate beds**

The tentative total requirement is 50-100 participant (Actual required rooms) during the programme which may increase or decrease depending on the response

AUTHORIZATION LETTER

It is certified that Mr. /Ms. is the authorized signatory who will sign and take part in the tendering process on behalf of our organization confirming with its bye laws.

(Specimen signature of authorized signatory)

Name of the Head

(not below the rank of Proprietor/ Director etc. of the organization)

Name:

Date:

Designation:

s

UNDERTAKING BY THE APPLICANT FOR EMPANELMENT

I, on behalf of (Name of the Tender) hereby declare that

- a. I hereby accept all the Terms and Conditions mentioned in the tender document including all Annexures unconditionally. We are aware that conditional Empanelment as quoted shall be summarily rejected. (Acceptance of all the terms and conditions as mentioned in the tender to be duly signed and enclosed with Undertaking)
- b. Our organization or the staffs to be provided has no business or direct family relationship with member(s) of SIRD&PR employees or persons positioned in or on the Board of these two organizations by whatever process.
- c. We will comply with all the applicable/ prevailing statutory provisions, laws, Acts and Government orders amended/notified during the period of agreement.
- d. There is no legal suit/criminal case pending or contemplated or legal notice having been served to this effect against the Proprietor of the Tender (in case of Proprietorship), Partner of the Tender (in case of Partnership), any of its Directors (in case of Pvt. Ltd. Company) or against the Tender) on grounds of moral turpitude or for violation of any of the laws in force.
- e. If the above declaration is found incorrect, the present engagement would be terminated and Name of the Applicant for Empanelment) would be debarred from any further engagement by SIRD&PR ever.
- f. We have disclosed all the information and the information so provided is true, correct, complete and nothing has been concealed thereof.
- g. No action of debarring/blacklisting of our company has been done by any of Government Organization, PSU or Public Authority/Institutions.

**Authorized Signatory: Designation:
For and on behalf of the firm:
(Name of the firm) Address:**

EMPANELMENT SECURITY DECLARATION FORM

I, on behalf of (Name of the Agency) (herein after called "the agency") hereby declare that:

- i. I understand that Empanelment s must be supplied by a Empanelment Security Declaration.
- ii. The Agency may be disqualified from Empanelment ding for any tender with SIRD&PR for a period of one year from the date of disqualification as may be notified by SIRD&PR, if found in a breach of any obligation under the Empanelment conditions and if:
 - The agency has withdrawn/modified/amended, impaired or derogated from the tender and/or our Empanelment during the period of Empanelment validity or its extended period, if any; or
 - Fails or refuses to execute the contract, if required, or
 - The agency is found in dulling in any corrupt, fraudulent or other malpractice in respect to the Empanelment; or
 - If there is a discrepancy between words and figures quoted by the Applicant for Empanelment and the Applicant for Empanelment does not accept that the amount in words prevails over amount in figure.

I/We understand this Empanelment Securing Declaration shall cease to be valid if I am/weren't the successful Applicant for Empanelment, upon the earlier of

- i. The receipt of your notification of the name of the successful Applicant for Empanelment; or
- ii. Two months after the expiration of the validity of our Empanelment.

**SIGNATURE OF AUTHORISED WITH SEAL
NAME OF THE AUTHORISED SIGNATORY
Designation:**

Duly authorized to sign the Empanelment for an on behalf of insert complete name of Applicant for Empanelment

Dated on &Place:

**Budget for the logistic support of Residential Training/Workshop by the empanel Hotel/
Academic Institution:**

Sl. No	term	Unit Cost (in Rs.)	Total Amount (Rs.)
A. Budget for Empanelled Hotel/ Institution Part			
1	Food for 10 Days 50 persons (including Course Coordinators) Breakfast, lunch, Dinner , Tea/Coffee Snacks and water	500/- per participant per day	2,50,000
2	Lodging for 50 participants for 10 Days Double Sharing accommodation including Training hall arrangement (As per Actual participants)	1500/- per room per day	7,50,000
3	Field Visit (Transportation cost for 50 participant & Support staff)	Lump sum (As per Actual)	20,000
4	Group photography for participants As per Actual	50/- per participant	2,500
5	TA to Resource Persons or Pick & Drop facilities to RP	As per Actual	5,000
6	Contingency (Banner, Standee, Projector, Xerox, marker & drawing sheet, Mike battery, etc.) As per Actual	Lump sum (As per Actual)	5,000
	Total (A) for Empanelled Hotel/ Institution Part		10,32,500
Budget for SIRD & PR Part			
7	Training Kit- Bag (Premium quality Bag Rs.300+GST), Note Book Rs 30+ GST, Pen Rs.15+GST) As per Actual	420/- per participant	21,000
8	Resource Material (pen drive & Study materials) As per Actual	600/- per participant	30,000
9	Honorarium to RPs for 36 sessions+ 4 panel discussion session (per Session of 1.30 hrs duration). @ 1000/- each per session.	1000/- per session (As per actual)	40,000
	Total (B) for SIRD&PR Part		91,000
Sub-Total (A+B) of Expenditure on Training			11,23,500
(C) Institutional Charges of SIRD (10% of Total Training Cost) (Round off)			1,12,350
D) Grand Total Training cost (A+B+C)			12,35,850
<i>Expenditure per participant per day against the approved budget is Rs.2473/-.The expenditure will be incurred on the basis of actual nos of participants attend during the training programme.</i>			

The Training programme will be conducted on day basis i.e one Day, 2 days 3days, 5days, 15 days etc. and accordingly cost will be calculated on day basis training programme

Source of fund : under RGSA Scheme